**Progress Reports**

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| **Week 1** | | |
| **Tasks Completed** | **Tasks Underway** | **Remaining Tasks** |
|  |  |  |
| **What worked** | **Problems or surprises** | **What we could have done better** |
|  |  |  |
| **What still needs to occur?** | **Who will do it?** | **Expectations or predictions** |
|  |  |  |

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| --- | --- | --- |
| **Week 2** | | |
| **Tasks Completed** | **Tasks Underway** | **Remaining Tasks** |
|  |  |  |
| **What worked** | **Problems or surprises** | **What we could have done better** |
|  |  |  |
| **What still needs to occur?** | **Who will do it?** | **Expectations or predictions** |
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